

ARMY PUBLIC SCHOOL (MIC&S)

APPLICATION FOR NON TEACHING STAFF

Application form for the post of

1 PERSONAL DATA :

- (a) Name in full (Block letters) : _____
- (b) Son/Daughter/Wife of : _____
- (c) Date of Birth : _____
- (d) Nationality : _____
- (e) State : _____
- (f) Address
.....
.....

- (g) Contact Details :-
Landline No (with STD Code) -----
Mob No -----
Email ID -----

2. PRESENT /PREVIOUS OCCUPATION:

- (a) Designation of Post : _____
- (b) Name and Address of Institution/Organization : _____
- (c) Designation of superior In charge : _____
- (d) Contact No of superior(for verification if need be) : _____
- (e) Period of notice you will have to give, if selected? : _____
- (f) What salary are you drawing? : _____

3 FAMILY LIFE:

- (a) Marital status Single/Married/Widowed
- (b) If married/widowed Name & occupation of
.....
spouse No of children with

age and sex
.....
.....

4 EDUCATIONAL RECORDS: School, College Or University

Give details of all exams starting from Secondary School onwards

Examination	Marks Obtained	Percentage	Division	Year of passing	Subjects taken	Name of University/ Board/Institute

5. Languages you can read write and speak fluently.
 (a) (b) (c)

6. **EXPERIENCE:**

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet).

Experience (Exact dates to be indicated)		School/College / organisation	Worked as a	Total Exp in Years
From	To			

7. **HEALTH:**

- (a) What kind of health do you keep?.....
- (b) Do you need any medical treatment/assistance for the disease you are suffering from
- (c) Are you differently abled? Give details

8. **COMPUTER KNOWLEDGE**(Separate sheet can be att.)

- (a) Have you done any degree/diploma in computer give details:
- (b) Any experience on working on computer Details.
- (c) Do you own a personal Laptop, if yes give details:
- (d) Your knowledge of computer hardware :

9. **OTHER ACTIVITES**

(a) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:

- (i) _____
- (ii) _____

10. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives)

- (a) Name _____ (b) Name _____
- Address _____ Address: _____
- _____
- _____

Date

.....

(Signature of applicant)